



2024 ISA CHAPERONE FACT SHEET



Thank you to all our chaperones for your valuable time. We really appreciate you being a part of the Illini Summer Academies staff and assisting us make this ISA a safe, positive, memorable week. In 2023, over 85% of our youth participants rated the relationship with their chaperone as one of the best parts of their experience at ISA. Your role in building a welcoming space for all of our participants is an essential piece of making this event a success.

Apply: <https://go.illinois.edu/ISACHaperoneSignUp>

DATES: Sunday, June 23 – Thursday, June 27

LOCATION: University of Illinois Urbana-Champaign Campus - Eikenberry Commons
Bousfield Hall, 1214 South First Street, Champaign, IL 61820.

ACCOMODATIONS:

- **Meals which are provided:** Sunday night dinner; Monday – Thursday breakfast; Monday – Wednesday dinner (Monday through Wednesday lunch is on your own); At check in you will receive a meal card (like a credit card) to use at the dining hall.
- **Housing is provided** at Bousfield Hall, chaperones stay in private rooms in the same hall as their cohort.

CHAPERONE ROLE DURING ISA:

Adult Chaperones are critical to the success of Illini Summer Academies. You are a role model to the participants, and you represent 4-H to the students and the campus community. We also depend on you to support the 4-H staff and the planning committee.

Your #1 Priority as a chaperone is the health and safety of our Illini Summer Academy participants. We all want our young people to have a fun, safe, and enjoyable learning experience. We set some rules for the conference to help ensure a positive experience for everyone in attendance. As a chaperone, you will be responsible for helping students follow the Code of Conduct, fully engage in the learning activities, and carry out their responsibilities.



Chaperones attend/monitor the evening activities, conduct attendance three times a day, assist with check out on Thursday morning. The hardest part of your role may be getting the students up for breakfast!

Overview of Responsibilities:

- You are a role model. Set a good example. Follow the rules.
- Cooperate with 4-H staff, especially if participants must be disciplined.
- Participate in all assigned activities with courtesy and respect for others.
- Help young people learn and grow from the campus experience.
- If an exception to the rules is necessary, discuss that with the 4-H staff.
- Limit your physical contact with youth –
 - no pushing or shoving;
 - do not touch youth in any way that might make them uncomfortable;
 - do not restrain youth unless they are in danger of hurting others or themselves.
- Respect the privacy of others, including their personal belongings.
- Assist ISA staff and production team as needed in
 - directing students to University buildings, buses or vans as needed;
 - signing up for evening activities areas to monitor or assist in running the activity;
 - Be willing to assist where help is needed.
- Chaperones are “on duty” except during times that teens are at their academies. (9-4:00pm Monday – Wednesday).
- Take attendance of teens when they return to the dorm at night.
- If you have seen or suspect a participant is participating in prohibited activities (alcohol, drugs, firearms, gambling, smoking, driving their vehicle, etc.), contact Mark or Carla. Do not confront the participant and/or search belongings.
- Monitor the behavior of all conference participants. If needed, talk with students and about their behavior or conduct.
- Create a welcoming environment for all youth and celebrate diverse cultures, backgrounds, and experiences.

SPECIAL NOTES FOR ISA:

- Nametags are required to be worn at all times. The University will also issue an electronic meal card for students. Switching of nametags and/or meal tickets is not allowed for health and safety reasons. If students lose a meal card, please contact Carla Blue to get a replacement.
- Students should attend all sessions in the planned program. This includes academies and evening activities. If students are feeling ill, they should find a chaperone or call Mark or Carla.
- Teens are NOT allowed to drive vehicles during ISA; nor should they ride in non-Academy-sponsored vehicles. Teens with vehicles can park in Lot E24 with parking permit purchased from Nugent Hall upon checking in on Sunday.
- Illini Summer Academy is for registered students and special invited guests only. Teens may not invite guests to Bousfield Hall.
- There may be scenarios where UIUC student athletes are also in Bousfield Hall during the time of ISA. They are expected to come and go without interacting with ISA youth participants.

- Since some student athletes want to maintain their conditioning level, there will be opportunities for them to meet early in the morning and run in a group. They must run with the designated group.
- Ordering food and having it delivered is not allowed for youth participants. If you have a need for food that is not provided by the event, please feel free to procure it how you see fit but make an effort to do so during times where you are not chaperoning students.

ISA DRAFT SCHEDULE 2024:

This is our draft overview of the schedule for 2024. A more detailed daily schedule will be issued to chaperones in June 2024.

SUNDAY 6/23	MONDAY 6/24	TUESDAY 6/25	WEDNESDAY 6/26	THURSDAY 6/27
2 -4 PM Check-in Welcome / Opening session beginning at 4pm.	ACADEMY SESSIONS <u>MORNING SESSION</u> 9am-12pm <u>LUNCH</u> 12pm-1pm <u>AFTERNOON SESSION</u> 1pm-4pm			9-11 AM Check-Out
Dinner & Evening Activities	Evening Activities			