Only fully completed applications and payments received at the States’ 4-H office in Seattle by each deadline will be accepted and are eligible to participate.

**BY DECEMBER 1, 2017**

- **OB Delegate Application Package**
  - See Application Form for details. Email or fax submissions are preferred, however submissions by mail is acceptable.
  - Completed Application Form
  - Essay
  - Short answer questions
  - Letter to host family
  - Cultural project
  - Delegate Photo
  - Comprehensive Release

- **$2,000 First Payment**

**BY FEBRUARY 1, 2018**

- **Second Payment**
  - $2,000 for Japan 8-week, $1,500 for Japan 4-week, South Korea & Norway, and $1,000 for Costa Rica.

**BY MARCH 1, 2018**

- **Copy of Passport**
  - A copy of the photo & signature page of the delegate’s signed passport.

- **Medical Form**
  - Should be completed by the delegate’s physician based on examination occurring within one year of the date of departure. *Please note that there is a different form available for Japan OB delegates.*
  - Any medical updates that occur after the medical form is turned in, must be immediately sent to the States’ 4-H office. No later than 3 days before departure.

**KEEP IN YOUR STATE OFFICE**

*Not all applicants are ready to participate in international exchange programs – these documents should be taken into account when the state reviews and selects delegate(s) for Outbound program participation. States’ 4-H may request them for review in case of secondary selection due to maximum group size.*

- **Confidential Delegate Reference**
  - Delegates should give this form to 2 individuals to complete and return to the State Coordinator, who will follow up on their references.

- **Outbound Delegate Interview Form**
  - State Coordinator will conduct an interview with the potential delegate following guidelines on interview form.