Must be received at States’ 4-H Office by:

**DECEMBER 1**

- OB Chaperone Application Package
  - Completed Application Form
  - Photos
  - Essay Questions
  - Confidential Chaperone References (2)
  - Chaperone Interview Report
  - Disclosure Form for Background Check
  - Comprehensive Release Form

  See Application Form for details. Email or fax submissions are preferred, however mail submissions are acceptable.

**FEBRUARY 1**

- Total Program Fee

**MARCH 1**

- Copy of Passport

  A copy of the photo and signature page of the chaperone’s signed passport

- Medical Form

  Should be completed by the chaperone’s physician based on an examination which occurs within one year of the date of departure. *Please note that a different form is available for Japan OB chaperones.*

  Any medical updates that occur after the medical form is turned in, must be sent to the States’ 4-H office before the chaperone’s departure.