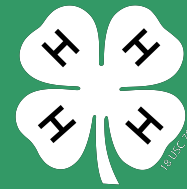


# Historian



The Historian works with the Reporter to promote the club and record history. The Reporter is elected for a one-year term by being nominated and voted into office. As Historian, you compile the club scrapbook. You preserve the club's legacy by tracking its milestones and events, collecting images, articles, and memorabilia.

## Before Meeting

- Make sure any photos you use include only 4-H members with a signed photo release on file. Check this with your club leader.
- Mark any pictures you need names for with a sticky note
- Make any last-minute adjustments to the scrapbook (physical or digital) so it's ready to be viewed at the meeting.

## After Meeting

- Complete at least 1 page of your scrapbook per month. Use photos, newsletters, articles (even ones not written by your club reporter), and memorabilia.
- Use who, what, where, when, why, and how to caption your pages.

## During Meeting

- Pass around the scrapbook during the meeting for members to see, or publish a link to your digital scrapbook and update it for each meeting. Free resources for a digital scrapbook are Canva, Google Sites, or Google Slides.
- Take photos at every meeting. Work with the Reporter and Photographer (if you have one) so you all have each other's photos. Take photos at county events involving club members, too.



**Illinois Extension**

UNIVERSITY OF ILLINOIS URBANA-CHAMPAIGN

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