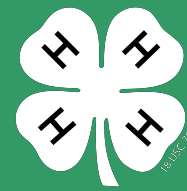


President



The President works closely with club leaders and members to run organized club meetings. The President is elected for a one-year term by being nominated and voted into office. As President, you are the listener and meeting coordinator, not the decision maker for the club. You work to make sure everyone in your club is involved.

Before Meeting

- Create the meeting agenda.
- Understand the basic rules for running meetings.
- Understand the responsibilities of the other officers.
- Call the Vice President to preside over the meeting if unable to attend. Make sure you are communicating your absence with your leader, as well.

During Meeting

- Facilitate Parliamentary Procedure during the club meeting.
- Appoint the committees as needed.
- Stay in control of the meeting.
- Make members feel welcome and heard.
- Find ways to get all members involved in the meeting.
- Help other officers with their tasks.

After Meeting

- Lead by example at all 4-H activities.



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