



University of Illinois Extension 4-H Donation Approval Form



CHARITABLE ACTIVITIES

- Through a majority vote of the membership, 4-H clubs may provide financial donations to an organization or charity from monies generated by club efforts.
- Illinois 4-H clubs must secure approval from the County Director or his/her designee prior to contributing \$100 or more to any organization or charity.
- 4-H Clubs raising money for another charity must inform the public of that charity's identity and that funds raised are not for 4-H.
- The preferred method of payment is for checks to be made payable to the designated charity. However, if checks are received in the name of the 4-H club on behalf of the charity, these funds can be deposited into the club account using a separate deposit slip.
- A single check should be issued to the charitable cause/organization in the exact amount reflected on the deposit slip.
- 4-H clubs are allowed to participate in fundraising intended to benefit a non-4-H collaborative organization in which the 4-H club participates.
- These fundraising efforts are restricted to the limits above unless fundraising is performed by individual 4-H club members who are not displaying the 4-H logo and where the fundraising directly benefits the collaborative organization.

4-H Club Name: _____

Club EIN/Account/Financial Institution: _____ / _____ / _____

What is the current balance in the club/group checking account? _____

What is the current balance in the club/group savings account? _____

Amount to be donated: _____

The organization receiving Donation: _____

****Please attach a copy of your club meeting minutes approving this donation.****

Please state why this 4-H Club wishes to donate to the above organization:

4-H Leader Signature: _____ Date: _____

4-H Club Treasurer Signature: _____ Date: _____

County Director Signature of Approval: _____ Date: _____